

## Qualification Requirements in Achilles Utilities NCE Qualification System

Familiarise yourself with the product and service code that are available in Achilles Utilities NCE and make a careful assessment of which codes are suitable for your company. This is important to communicate your core business are clearly to the buyers.

In order to achieve qualification in the Achilles Utilities NCE Qualification System, the supplier must profile/describe their product and services, together with a fulfilment of several formal requirements.

Below you will find requirements that the supplier must confirm/verify during the qualification process.

### Supplier requirements

To achieve qualification the supplier must:

- perform sales in his own name
- state financial key figures
- be up-to-date with the payment of imposed taxes and fees
- have adhered to the legal requirements with regard to the submittal of last year's Annual Report and Accounts to the appropriate authorities
- not to be in debt-settlement proceedings or in any other respect be placed under public administration
- offer product/services that are comprised by the system at the time of qualification
- submit full application for qualification, i.e Achilles Utilities NCE online questionnaire and supporting documentation
- having filled in the questionnaire and uploaded declaration 12 form (a statement by managing director confirming the information entered in the internet based questionnaire is correct) and a copy of the company's Certificate of Incorporation, issued by public registry office
- Norwegian suppliers must also upload the Norwegian Tax Certificate
- have paid the annual qualification fee

***Some buying organisations may have individual requirements in addition to the requirements above. Suppliers can therefore be asked to answer customer-specific questions related to the qualification.***

Please contact the Achilles Utilities NCE team if you have questions regarding the qualification requirements.

### Achilles Utilities NCE Qualification

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